



Roy J. Smith Middle School

ROY J. SMITH MIDDLE SCHOOL
6000 Brushy Creek Dr, Killeen, TX 76549
(254) 336-1050

Smith Parents and Guardians,

This letter is to inform you that pick up and drop off procedures at Roy J. Smith Middle School. We instituted procedures that will help to ensure the safety of our students while attempting to accommodate the large number of vehicles dropping off students.

Parents and guardians who are dropping off students are encouraged to enter from Bunny Trail. The drop off loop will follow that road along the north side of the building winding around to the football field side (east side) and students will be dropped off on the south side of the building. This should facilitate less cross traffic and allow for increased flow for drop off and pickup. You will find a map enclosed that shows the route highlighted with red arrows. We ask that you follow the route as marked in order to ensure safe and efficient execution of the drop off/pickup procedures.

Buses will be dropping off/picking up in the front of the building (north side). We ask that you not use the front loop during bus drop off and pickup. Please always defer to buses to ensure the safety of our students.

If you have any questions or concerns about these procedures, please contact the school at (254) 336-1050. Thank you for your patience and understanding as we continue to look for ways to improve our school for all our educational partners.

Sincerely,

Chad Wolf
Principal
Roy J. Smith Middle School